NUNNEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at Dallimore Mead Hall Monday, 5th December 2016 at 7.30pm.

Present: Ken Lloyd (Chairman), Sheelagh Capstick-Dale, Lisa Ramsay, Cliff Garrod, Francis Hayden, Russell Sadler.

Also present: Beverley Palmer (Clerk).

In attendance: Cllr David van Dyk; Lucy Gumm (PCSO, Avon and Somerset Constabulary).

1. **Apologies for absence** Sue Ellis, Simon Forrester (family illness), Pia McGee (unwell), Ron Warwick (vacation). Richard Masters did not attend.

2. **Declarations of Interest**

i) All Councillors declared a personal interest in respect of Item 8, Precept for 2017-18; the Clerk confirmed that all Members present had signed Dispensation forms.

ii) Ken Lloyd declared a personal interest in respect of Item 10, Planning (2016/2747/TCA is his application).

David van Dyk said he had been asked to ensure that all Councillors are aware of the need to keep their Declarations of Interest up to date; he gave the example that any gifts received over £25 must be declared. He reminded Councillors that any changes to their Interests must be reported.

3. **Minutes of the Meeting of the Parish Council 7th November 2016**

Lisa Ramsay identified a minor error at Item 11 and this was annotated by the Clerk. Otherwise Minutes were agreed as a true record and signed by the Chairman.

The Chairman welcomed PCSO Lucy Gumm to the Meeting and invited her to speak. PCSO Gumm explained that she works limited hours and has a large area to cover, however she passes through Nunney as often as she can and particularly visits the Old Quarry Gardens later in the day. She said that due to her restricted availability urgent issues should not be notified to her, but called in to 101 or 999 as appropriate. Speeding was discussed; PCSO Gumm said she will try to get some speed checks done by the police. She mentioned a spate of burglaries targeting quadbikes and sheds.

The Chairman thanked Lucy Gumm for attending and she left the Meeting.

4. **Clerks Report & Items for Information** – noted.

Letter and emails – as directed at the meeting 7-11-16.

Market Place Appeal form completed and ready to be submitted once the due period from advertising ownership has passed. **Action: Clerk.**

Repairs to the road bridge The Chairman has been unable to establish whether the Parish Council can carry out repairs.

Burial ground Interment of cremated remains of Dorothea Cray on 5-12-16.

Parking and traffic congestion at Glebelands/Flowerfield Flyer prepared and passed to Lisa Ramsay for distribution.

Nunney Footbridge – The footbridge is now closed pending an inspection – it is not known when this will be. The design for the new bridge is not yet available.

Old Quarry Gardens The Clerk has met with contractor (Haines Gardens) to discuss work required (reinstating the border of the car park, grassing of corner by gates and planting a tree, and installing the new litter bin). This was noted and approval of the quote and decisions related to the work was delegated to the Clerk. **Action: Clerk.**

Other maintenance/installation work

i) Russell Sadler has kindly installed a new manhole cover at the OQG.

ii) The Clerk explained she is waiting for a quote from Haines Gardens to: provide drainage at the cemetery and to install the seat at the playground. This was noted and approval of the quote and decisions related to the works was delegated to the Clerk. **Action: Clerk.**

Grass cutting and grounds maintenance (3-yr contract) Clerk to update the Council's requirements for requote from Parsons Landscapes. **Action: Clerk**.

Tree for David Adams It was agreed that the shrine around the tree would be removed when the border is reinstated.

Burial Ground Fees Fee increase to be considered in the New Year. **Action: Clerk.**

Nunney Brook Recent bad weather caused concerns over the water level in the Brook. The Clerk advised that all at risk properties have Flood Plans (issued to them by the Parish Council); it was noted that neither MDC nor the Parish Council provides sandbags. The sluice gates, weir and settlement ponds (owned by Aggregates) were discussed, and Ken Lloyd agreed to contact the owner of the sluice gate about its opening and closing, and to talk to the quarry about the ponds. **Action: KL.**

Bike Track Chris Rose expects to be doing routine maintenance before Christmas.

5. Correspondence – noted

Rural Service Network, CPRE – eNewsletters forwarded to Councillors as available.

Frome Town Council Information forwarded to Councillors as available.

SCC Call for volunteers to stand for election as County Councillors at the election on 4th May 2017; flyer displayed.

SCC Consultation on the "Sustainability and Transformation Plans" for the development of health and social care services in Somerset, forwarded to Councillors; it can be viewed at www.somerset.gov.uk/STP.

Somerset Highways Temporary Road Closure of Chovel Lane, Wanstrow 15-12-16 for 2 days.

MDC The Draft Supplementary Planning Document on Marketing and Business Evidence to Support Planning Applications (www.mendip.gov.uk/spd) was discussed and the Clerk was asked to submit comments to the consultation supporting the draft.

Somerset Playing Fields Association Subscription for 2017 (£15.00 pa) is due and it was agreed to subscribe.

AON Notification on the Insurance Act 2015 which replaces the 1905 Act and is to ensure the insured party makes "fair presentation" to the insurer. Noted.

Somerset Rivers Authority The Stream newsletter – forwarded to councillors.

Somerset Highways Temporary Road Closure of Castle Street, Nunney 13-12-16 for 2 days.

Society of Local Council Clerks (SLCC) & Association of Local Council Clerks (ALCC) Annual renewal for the Clerk's membership is £93.00 for SLCC & £10.00 for ALCC. It was agreed to pay both subscriptions.

Somerset Waste Partnership November's briefing notes circulated to Councillors.

SCC Closure notice for 21 days of Nunney footbridge, forwarded to councillors. Note: It is expected that the bridge will remain closed for the foreseeable future.

MDC Notice of cancellation of Standards Committee Meeting 6-12-16.

6. Community Assets

The Clerk explained that additional information is required to support the Community Asset nomination forms for the shop and pub. David van Dyk said he supports the nominations and will go to see the officer responsible for processing the nominations; the forms were duly passed to him. **Action: DvD.**

7. Telephone Box

The Chairman explained that BT are consulting on the closure of around a third of the payphone telephone boxes in England, Scotland and Wales, of which around 300 are in Somerset. As far as can be ascertained the box in the Market Place is not on the list. The Clerk said that in order to remove a payphone service BT has to comply with conditions laid down by Ofcom which includes a 90-day consultation period. She said that in the past the Council had decided against buying the box (it would then close as a payphone) as due to poor mobile coverage it is more useful as a phone facility. Following discussions it was agreed not to do anything at present.

8. Precept for 2017-2018

The Clerk presented the draft budget (v1) for next year and this was discussed. After noting that Mendip District Council will not be paying Council Tax Support Grant in 2017-18 it was agreed unanimously that the Council would need to ask for a modest increase in the precept and the Clerk was asked to prepare a further draft to reflect this. The Clerk advised that the Precept form had not yet been received from Mendip, but even so she expected to have to submit the precept during January. **Action: Clerk.**

9. Finance

£5,000.00 transferred from the deposit account to the current account 7-11-16. Cheques for payments to SPFA, SLCC and ALCC were confirmed under Item 5.

i) **Accounts for Payment:**

Cheque 1408	–	£ 87.12	Beverley Palmer (Advertisement relating to ownership of Market Place)
Cheque 1409	–	£977.90	Glasdon UK Ltd (Phoenix Jubilee bench for playground)
Cheque 1410	–	£ 30.34	Aster (Hire of hall 3-10-16)
Cheque 1411	–	£ 15.00	Somerset Playing Fields Association (Annual subscription for 2017)
Cheque 1412	–	£457.28	Beverley Palmer (salary & admin costs £83.07 for Nov 2016)
Cheque 1413	–	£ 93.00	SLCC (subscription for 2017)
Cheque 1414	–	£ 10.00	ALCC (membership for 2017)

ii) **Receipts:**

£ 35.00	James Long (Masons) Ltd (Memorial inscription for Dorothea Cray)
£ 85.00	Dignity Funerals Ltd (Interment fee re: Dorothea Cray)
£814.92	RJ & Carr (Donation for purchase of commemorative seat for playground)
£ 4.40	Bank interest (Nov2016)

10. Planning

Applications:

2016/2747/TCA Works to trees in a Conservation Area: reduction by 50% of Cherry Tree at The Coach House, Horn Street for Ken Lloyd. No objections.

2016/2798/TCA Works to trees in a Conservation Area: to lift crown of larch to 5m, and crown lift to west side of Lawson cypress at The Old Rectory, High Street for Mr Hill. No objections.

11. Reports from Organisations and Associations

i) NCA – a) Problems related to the Street Fayre in 2017 were noted. b) Carols in the Castle will be on 18th December at 6pm.

ii) Village Hall – Thai food is available in the car park on Wednesday evenings 5-9pm.

iii) Nunney School – Fund raising event on 10th December.

iv) Police – See earlier conversations with PSCO Gumm.

12. Rights of Way - Nil.

13. Items for the next Meeting – Nil.

14. Date of Next Meeting – Tuesday, 3rd January 2017 at 7.30pm.

The meeting closed at 8.40pm.

.....…Chairman