

## Estates Working Groups Terms of Reference

<b>Councillor Membership</b>	At least 2 members of the Council Other Councillors and Members of the Public may attend meetings of the working groups
<b>Requirement</b>	Members on the Working Group must be willing to do research, get involved with specific projects and provide reports for the Council, if necessary.
<b>Terms of Reference</b>	<ul style="list-style-type: none"> <li>• Provide support and consider matters relating to events, arts, activities and initiatives that support the vision and objectives of the Council.</li> <li>• To consider all matters relating to the maintenance of the Council’s physical assets.</li> <li>• To deal with relevant matters relating to the Parish amenities and open green spaces</li> <li>• The Estates Working Group will, on behalf of the Council, have responsibility for: <ul style="list-style-type: none"> <li>• the Old Quarry Gardens, Pump Track, Childrens play area and equipment, fitness equipment next to the children’s play area, Memorials, *footpaths, *bus shelters, *street furniture, grounds maintenance, and other areas allocated to the Working Group</li> <li>• Allotments – working and liaising with the Allotment holders.</li> <li>• Encourage the provision and maintenance of Street Furniture including: - bus shelters, street lighting, notice boards, seats, cycle racks and bins</li> </ul> </li> <li>• The Community Working Group will, on behalf of the Council, have responsibility for: <ul style="list-style-type: none"> <li>• resilience, environmental, school, defib, sustainable nunney</li> </ul> </li> </ul> <p><i>* some are the responsibility of others such as Somerset Council.</i></p>
<b>Delegated Powers</b>	The Working Group is not authorised to make decisions on behalf of the Parish Council with regard to all aspects in the Terms of Reference.
<b>Referred Business</b>	Any expenditure must be approved by the full Parish Council.
<b>Frequency of Meetings</b>	Periodic
<b>Approved &amp; Adopted</b>	By Parish Council Resolution on: Monday 2 <sup>nd</sup> October 2023