

Communications & Development Working Group Terms of Reference

Membership	At least 2 members of the Parish Council for Staffing: Other Councillors may attend meetings of the Working Group.
Requirement	Members must be willing to get involved with social media and the Council website
Terms of reference	The remit of the Communications & Development Working Group shall be: – <ul style="list-style-type: none"> • To be responsible for all external communications; • To oversee the Council’s Social Media account(s) and Website • To give consideration to all matters relating to: <ul style="list-style-type: none"> ○ Information shared outside of the Council ○ How the council communicates with parish residents ○ How the council communicates with external organisations
Delegated powers	The Committee is not authorised to make decisions on behalf of Nunney Parish Council with regard to all aspects in the Terms of Reference
Referred business	All matters involving a financial decision must be approved by the full Parish Council
Frequency of meetings	Periodic
Approved & adopted	by Parish Council resolution on: Monday 2 nd October 2023